

Knights of Columbus Arkansas State Council

Fund Raising Chairman

Your goal is to exceed 20% participation of our Brother Knights in your fund raising endeavors for charitable causes authorized by the delegates at the State Convention. It is requested that your plan includes publishing an article for the State Council Newsletter 90 days before the fundraiser, 60 days before, 30 days before, and finally, 30 days after the fund raising effort reporting the results. (Articles must be submitted on or before the 13th day of the month.)

Our Brother Knights need to be encouraged to donate to our Charities Drive. Advise them they can deduct it from their taxes as a Charitable Donation.

Remind the State Deputy to request a file from Supreme for mailing your pleas to our members later on during the year. The State Newsletter Editor upon receipt of the mailing address from the State Deputy will mail you letter requesting donations.

The State Council Fund Raising Chairman is expected to attend the State Council Organizational Meeting, Mid-Year Meeting, State Convention and his Districts Deputy Meetings and all 2nd & 3rd and 4th Degree Exemplifications in your geographical region. At the Organizational Meeting the State Council Program Chairman through the State Deputy will furnish copies of promotional material including the *“Surge with Service”* booklet and goals and objectives for the fraternal year. .

Fund Raising Chairman

Mission

The delegates at the State Convention approve resolutions donating money for worthy charities for the following Fraternal Year. Your mission is to raise the money necessary to fund these resolutions. Remind our Brother Knights the first principle of our Order is *“Charity”* and to be generous with their contributions.

Objective

To conduct fund raising drive during the Fraternal Year to assure adequate funds are available to support our State Councils approved charities.

Method:

- Work with the State Council Secretary to include in his mailing of per capita, a request for each Council to donate \$50.00 to fund the expenses for your fund raising drive..

- Request our 4th Degree Assemblies to make a donation of \$50.00 to fund raising expenses..
- Publicize the State Council Charity Drive in the State Council Web Site.
- Publish articles in the State Council Newsletter 90 days before the event; 60 days before; and 30 days before.
- Contact all councils that failed to make a contribution to pay for fund raising expenses and request they remit their contribution..
- Thirty days after the result publish the results.

Method

To accomplish these objectives the Program Directors in Arkansas must instill in all District Deputies the need to take back to each council the means to conduct all programs as they are designed to operate.

Directors and District Deputies are the lifeline of success for the Order in Arkansas. They must work with all councils to understand that *strong programs mean strong membership. Remind them that 88% of our members joined the Order to get involved in Church or other activities.*

Program Directors will be required to assist the State Program Director in voting for the Program of the Year for each of the five categories.

At the conclusion of your term furnish the incoming State Fund Raising Chairman with an updated copy of your duties and responsibilities.

***Take someone on a Journey of a lifetime
Recruit him into the Knights of Columbus***

The only way to recruit a member is to have a Form #100 in hand

Fund Raising Chairman	Time allocation	
Function Performed	Minimum Commitment	
Attend State Organizational Meeting	14	Hrs Once
Attend District Leadership Conference	4	Hrs Once
Attend State Mid Year Meeting	14	Hrs Once
Attend State Convention	20	Hrs Once
Subtotal; State Functions	52	Hrs Once
Prepare Newsletter articles	1.5	Hrs/Mo
Interface w/Other Directors & Chairmen	2	Hrs/Mo
Council Interface	2	Hrs/Mo
Subtotal; Program Functions	66	Hrs/yr
Total Time Commitment	118	Hrs/Yr

All functions listed exclude travel time and no reliable estimate may be made regarding incurred expenses.