

Knights of Columbus Arkansas State Council

Special Olympics Director

Supreme has launched a four (4) year program with Special Olympics in North America. The partnership is designed to provide financial aid and physical activity on the State and Local Levels. In essence, the more we participate physically and provide funds, the more Arkansas Special Olympics will receive from supreme.

District Deputy has been instructed to have each Council support Special Olympics. They were requested to furnish at least one volunteer to work at the games in Searcy and furnish one box of unused Tootsie Rolls. (Publish an article in the State Council Newsletter or send e-mails in November to bring them to the mid-year meetings)

The State Council Special Olympics Director is expected to attend the State Council Organizational Meeting, Mid-Year Meeting, State Convention and his Districts Deputy Meetings and all 2nd & 3rd and 4th Degree Exemplifications in your geographical region. At the Organizational Meeting the State Council Program Chairman through the State Deputy will furnish copies of promotional material including the “*Surge with Service*” booklet and goals and objectives for the fraternal year. .

Special Olympics Director

Mission:

Encourage each council to provide financial aid and physical activity on the State and Local Levels.

Objective

- Working with the State Council Activities Director and Web Site Director Publicize Special Olympics throughout the State using every source of media available i.e. State Council Newsletter, Web Site, Local Newspaper, Television
- Arrange for storage and maintenance of equipment used at the Special Olympic Games. (Use Squires Circles, College Councils or local Boy Scout Troops or Brother Knights from local councils.
- Advertise and organize volunteers to set up/take down the booths and man them during the game
- Working with the Arkansas Special Olympics Committee arrange for hotel rooms for our volunteers who work the games on Friday and stay over night to work on Saturday.
- Provide refreshments for the volunteers
- Solicit prizes from our local councils and community that can be used at the Knights of Columbus Olympic Village.

- Maintain log of volunteers to complete form 4584 for submission to Supreme during January of each year.

Method

To accomplish these objectives the Program Directors in Arkansas must instill in all District Deputies the need to take back to each council the means to conduct all programs as they are designed to operate.

Directors and District Deputies are the lifeline of success for the Order in Arkansas. They must work with all councils to understand that *strong programs mean strong membership. Remind them that 88% of our members joined the Order to get involved in Church or other activities.*

Program Directors will be required to assist the State Program Director in voting for the Program of the Year for each of the five categories.

At the conclusion of your term furnish the incoming Special Olympics Director with an updated copy of your duties and responsibilities.

***Take someone on a Journey of a lifetime
Recruit him into the Knights of Columbus***

The only way to recruit a member is to have a Form #100 in hand

Special Olympics Director	Time allocation	
Function Performed	Minimum Commitment	
Attend State Organizational Meeting	14	Hrs Once
Attend District Leadership Conference	4	Hrs Once
Attend State Mid Year Meeting	14	Hrs Once
Attend State Convention	20	Hrs Once
Subtotal; State Functions	52	Hrs Once
Prepare/Post Newsletter articles	1.5	Hrs/Mo
Interface w/Other Directors & Chairmen	4	Hrs/Mo
Council Interface	2	Hrs/Mo
Set up, Conduct, & Remove S.O Equip	96	Hrs/yr
Subtotal; Program Functions	186	Hrs/yr
Total Time Commitment	238	Hrs/Yr

All functions listed exclude travel time and no reliable estimate may be made regarding incurred expenses.